



SAN JUAN BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Meeting: San Juan BOCES Board of Directors Meeting
Time: 5:30 p.m.
Date: Monday, December 13, 2010
Location: 9-R Administration Building
201 E 12th Street, Durango, CO
(Adobe Connect Available By Request)

Minutes

I. OPENING OF MEETING

A. Call to Order, Establish Quorum - Barbara Wickman

Meeting called to order at 5:40 p.m.

Roll called, quorum established.

In attendance:

Barbara Wickman, Bayfield Board Member, President (Chair)

Dean Hill, Bayfield Superintendent

Chris Ribera, Ignacio Board Member

Rocco Fuschetto, Ignacio Superintendent

Bill Nobles, Archuleta Board Member

Jaclyn Fisher (via phone), M-Cortez Board Member, Vice-President

Stacy Houser (via phone), M-Cortez Superintendent

Sandra Pyle (via phone), Dolores Board Member

Dave McKuskey, Dove Creek Board Member

Andy Burns, Durango Board Member

Amy Kendziorski, Durango Special Education Director

Chris Kloster, Mancos Board Member

Brian Hanson, Mancos Superintendent

Paul Zimmerman, Silverton Board Member

Kim White, Silverton Superintendent

Randy Boyer, San Juan BOCES Executive Director

Paula Sublett, San Juan BOCES Director of Business Services

Steve Otter, San Juan BOCES Professional Development Coordinator

B. Approve Agenda

Chris Kloster made a motion to approve Agenda. Paul Zimmerman seconded.

Motion passed unanimously.

C. Approve Minutes from November 1, 2010

Dave McKuskey made a motion to approve minutes. Andy Burns seconded.

Motion passed unanimously.

D. Call to Audience for Public Participation

There was no audience participation

II. REPORTS/INFORMATION ITEMS

A. Presentation of Phase I Proposal for the BOCES On-Line Program

The proposal from First Flatiron Consulting, LLC was included in the board packet. Phase I is broken in to 4 tasks. The total time line is from January 25 – April 24. Randy indicated he expects it will move at a quicker pace as the intent is to have the On-Line School up and running by Fall of 2011. The Stakeholder group will come back with recommendations to what population should be served and how the fiscal (funding) matters would be handled. Most likely, the excess dollars, after costs are covered, would flow back to the districts. The third recommendation from the Stakeholder group would be how we would set up the structure of the program. For instance we are looking at using an established on-line provider as opposed to recreating all the elements around what does an on-line curriculum look like. The Stakeholder group will get a demonstration of what an on-line school looks like and hopefully a demonstration will be provided to the board some time in the near future. The list of the stakeholder group was presented and reviewed. All districts are represented except a representative is still needed for Bayfield and Silverton. The cost to complete Phase I proposal is “not to exceed \$38,500”. Some discussion was had around whether a RFP would be appropriate for this venture. Stacy explained he had conversations with CDE when he initially was investigating the possibilities and Clif Harald and First Flatiron are recognized by CDE as experts for on-line development in the state. Another concern is the determination of the actual cost to implement Phase II, operating the program. Specifics such as anticipated number of students, curriculum cost, administration and staffing costs need to be determined at the completion of Task 4 within Phase I.

B. Presentation of 2010-2011 Revised Budget

Paula presented the changes from the budget that was approved in September. The changes reflected in the December budget are:

- ECEA and IDEA – reduction in ECEA due to moving some staff to IDEA
- Adult Ed – adjustments to actual FTE for Cortez and Dove Creek
- Preschool Mini Grant - \$4,000 grant from CDE
- ADMIN- Reflect the fund balance reduction resolution approved in September and adjust the indirect cost revenue as a result of the above changes

C. SJ BOCES Financial Statements through November 30, 2010

Paula reviewed the financials as presented in the board packet. No initial concerns were raised.

- ECEA may have some room to come in under budget if all legal and professional services budgeted dollars are not exhausted.
- ADMIN budget challenges are the addition of the Safety Coordinator, Expulsion Hearing Officers and Grant Writing support. Having the Grant Writer available we are hoping to discover some income resources that may add revenue to initiatives such as the On-Line School.
- The RSA budget and the Expelled/At Risk Grant will provide funding for Phase I of the On-Line School planning.

D. Plan 125 Service Provider Change for BOCES Employees

Recommend changing from Frederick Zink as current Section 125, FSA provider to American Fidelity effective with new plan year, January 1, 2011. SWBOCS formerly used American Fidelity and many if not most school districts in the state use them. Additionally they are more cost effective. They are endorsed by CASE.

- E. National Institute of School Leadership (NISL Update and Proposed Facilitators)
Steve presented an over view of what has been completed to date in the 3 units, 6 days of coursework. Material covered has been clear high standards, fair assessments, curriculum framework, aligned instruction, instruction materials and safety nets all wrapped around college, ready, workforce ready and life ready, bracketed by Leadership and Professional Development. Additionally they are in the identification process of proposed NISL facilitators that would present future trainings. A list of those either recommended by the superintendents or by request was presented. The list will need to be narrowed some.

III. ACTION ITEMS

- A. Approve Phase I (Not To Exceed Costs of \$38, 500) SJ BOCES On-Line Program Development
Chris Kloster made a motion to approve, Dave McKuskey seconded. Chris Ribera requested that the motion be amended, that the Task 4 deliverables would include the estimated costs to implement and operate the On-Line School as recommended by the Stakeholder group. Motion passed unanimously as amended.
- B. Approve Resolution to Adopt SJ BOCES Revised 2010-2011 Budget
Bill Nobles motioned to approve resolution to adopt revised budget, Andy Burns seconded. Motion passed unanimously.
- C. Accept SJ BOCES Financial Statements through November 30. 2010
Bill Nobles motioned to accept Financial Statements as presented, Chris Kloster seconded. Motion passed unanimously.
- D. Approve Resolution to Adopt New Section 125 Provider Plan for Employees
Bill Nobles motioned to approve resolution to adopt new Section 125 Provider Plan, Chris Ribera seconded. Motion passed unanimously.

IV. INFORMATIONAL ITEMS

- Next San Juan BOCES Board Meeting, February 7, 2011: 5:30 p.m., Durango (Adobe Connect is available)
- Next SAC Meeting, January 19, 2011: 9:30 a.m., Durango
- Constitution/By Laws will be brought back to the March 7th Board meeting

V. ADJOURNMENT

Bill Nobles motioned to adjourn, Andy Burns seconded. Meeting adjourned at 7:15 p.m.